

**APPLICATION FORM FOR BOOKING.**

(TO BE MADE BY A MEMBER OF THE STAFF (ALL CATEGORIES) FOR USE OF HOLIDAY HOME(S))

Name in full: .....  
(Block letters)

Designation: ..... P.F.Index Number: .....

Deptt. /Branch: .....

Mobil No/ Tel.No : .....Account No.....

**The President,**  
Circle Welfare Committee,



\* .....**Circle**

State Bank of India,  
Local Head Office,

\* **Ahmedabad / Bangalore / Bengal / Bhopal / Bhubaneshwar / Chandigarh / Chennai / Delhi / Hyderabad / Kerala /Lucknow / Mumbai / North-East / Patna**

**(Through the President /Secretary, Local Implementation Committee.....)**

Dear Sir,

I shall be glad if you will please allot me a room in the Bank's Holiday Home situated at.....

for a period of ..... days preferably from..... to ..... or from any date available.

The rules have been read by me or have been read to me.

- i) I shall abide by the rules and bye-laws, if any.
- ii) I declare that I shall pay all dues payable by me.
- iii) In the event of non payment of any dues by me, I authorize Bank to recover the same from my salary account.
- iv) Details of the family who will accompany me.

<u>Name(s)</u>	<u>Relation / Age</u>
1. ....	.....
2. ....	.....
3. ....	.....
4. ....	.....
5. ....	.....

**Date:**

**Signature of Employee**

Forwarded for consideration of Circle Welfare Committee.

**SECRETARY**  
Local Implementation Committee  
S.B.I. ....

**PRESIDENT**  
Local Implementation Committee  
S.B.I. ....

Kindly enclose demand draft in favour of "Holiday- cum-Convalescent Home" payable at Main Branch of the Circle.

**Draft No.....Dated.....for Rs.....Drawn on.....**